

**Why does the township require a LDP?**

Watab Township is required to have an Erosion and Sediment Control Ordinance by State Law (MPCA) and the Federal Clean Waters Act.

**Who is required to obtain a LDP?**

All land disturbing activities are subject to the ordinance. The following are required to obtain a LDP from the Township:

- a) All single-family home lots
- b) Land disturbing activities that disturb land of greater than or equal to one acre

The entire ordinance can be found in the Stormwater Page of the township website: [www.watabtownship.com](http://www.watabtownship.com)

## **APPLICATION PROCESS**

**How does the process work?**

- a) Submit a completed application and required submittals.
- b) Township will review the application and submittals and contact you with any questions.
- c) Application gets approved, possibly with conditions.
- d) Notice of coverage is picked up by the permittee, and at this time the permit fee is paid.

**Where do I submit a LDP?**

Submit a completed application with submittals to the Township Clerk's Office located at the Town Hall.  
Call for an appointment (320) 224-8242 or mail to Watab Township, 8900 Lakewood Shore Rd NW, Rice, MN 56367.

**What do I need to submit for a LDP?**

Completed application, Storm Water Pollution Prevention Plan (SWPPP) or equivalent, and all plan sheets involving Stormwater Best Management Practices (BMP's), drainage maps, and calculations.

**What is the LDP permit fee?**

The application fee is to be submitted upon permit approval to the Township Clerk's Office. Fees are:  
\$0 for a new single family home; \$300 for a small commercial project disturbing less than one acre; \$2,000 for a commercial project disturbing one acre or more; and \$3,750 for a large development which is five acres or more.

**How long is the approval process?**

The township will act on a Land Disturbance Permit application within seven (7) calendar days for single family residential permits and thirty (30) calendar days for all other permits, upon receipt. The township will work towards approving permits as quickly as possible.

**Do I get a notice of coverage?**

Yes, once the application is approved, it is picked up by the applicant at the Township Clerk's Office at the Town Hall. This is when the permit fee is paid. Call (320) 224-8242 for an appointment.

## **Inspections and Violations**

### **How often will the township inspect my site?**

This will vary depending on project size, construction weather, compliance, and complaints.

### **How will the township notify me of any violations?**

After each township inspection, an inspection report will be issued to the applicant if any corrections are needed and when they need to occur. If non-compliance continues, a notice of violation will be issued.

### **What types of fines/penalties can incur?**

Township inspections due to non-compliance will be billed at \$25 per hour. If a Notice of Violation is issued and there is no remedy within the time allowed, the township may abate the violation at the expense of the owner, issue administrative fines up to \$1,000 per violation, or criminal penalties depending on the severity of the violation.

### **How often do I need to inspect my site?**

At least once every 7 days during active construction and within 24 hours after a rainfall event greater than one-half inches in 24 hours. Inspection records must be documented and available to the Township.

### **How do I document self-inspections?**

Use the inspection log given to you with your notice of coverage or create your own log.

## **Termination/Transfer of Coverage**

### **How do I terminate my permit coverage?**

Submit a completed Notice of Termination Form (form is attached to your permit and available on the township website).

### **How do I know if my permit is eligible for termination?**

If you have met all the requirements on the Notice of Termination/Permit Modification form attached to your permit or found on the township website.

### **How do I transfer permit coverage?**

Transferring permit coverage is done by filling out the change of coverage section on the Notice of Termination/Permit Modification form attached to your permit or found on the township website. The original and new applicant must work together to submit one completed and signed form. A fact sheet must be read by the new applicant. This process must be completed within 7 days of the new applicant assuming control of the site; there is no fee!

### **How long is my permit effective?**

The Land Disturbance Permit becomes void if work does not begin within 180 days of permit approval or is suspended anytime for over 180 days. Extensions may be granted upon request with the approval of the township inspector. If a permit becomes void, the application process will begin new.

### ***Land Disturbance Permit Contact Information***

For any Land Disturbance Permit questions, contact Pat Spence, MS4 Administrator: 320-240-2270 (office) 320-224-8242 (cell) [watabts@qwestoffice.net](mailto:watabts@qwestoffice.net) Land Disturbance Permit Forms and other informational materials can be found at the Stormwater page of the township website: [www.watabtownship.com](http://www.watabtownship.com)