WATAB

DRIVEWAY PERMIT APPLICATION
ACCESS TO TOWNSHIP ROAD

660 75th Street NW
Sauk Rapids, MN 56379

Inspection Fee and Construction Escrow is payable at the time of application (unless prepaid in Developer's Agreement). Inspection and Construction Escrow check is to be made out to Watab Township and sent to the Clerk at the address above.

Inspection Fee:	$250.00
Construction Escrow:	$3,000.00
Total	$3,250.00

If the work is not completed as outlined in the Township's Driveway Ordinance and Construction Standards, costs incurred by the Township to remove or complete the construction will be deducted from the Construction Escrow. The Permit is valid for 1 year from the payment receipt date; it is the applicant's responsibility to extend or renew the permit if needed. The Construction Escrow shall be forfeited after 1 year if not extended or renewed.

PLEASE PRINT

DATE SUBMITTED:_____

APPLICANT:_____

PHONE:_____ EMAIL:_____

ADDRESS:_____

PROPERTY OWNER (if different from above):_____

PHONE:_____ EMAIL:_____

ADDRESS:_____

PROPOSED ACCESS LOCATION:

ADDRESS: _____

Parcel ID # _____

ACCESS PURPOSE:

Residential_____ Commercial_____ Number of Present Accesses:_____

DATE ACCESS WILL BE INSTALLED: _____

Provide a lot survey or scalable drawing to show proposed access in relation to existing roads. Location of house, well, and septic must be shown on the surveyor certificate.

More than one driveway access per property requires prior approval of the Township Board and/or Township Assignee. Unless otherwise approved, access for an accessory building will be from the primary driveway.

I (we), the undersigned, herewith make application for permission to construct the access at the above location, said access to be constructed to conform to current Township Engineering Standards. It is further agreed that no work in connection with this application will be started until the application is approved and the permit issued. It is expressly understood that this permit is conditioned upon replacement or restoration of the Township Road to its original condition. Further, I (we), the undersigned, have received a copy of Driveway Ordinance 11, current Township Engineering Standards, and Minnesota Statute 160.2715: Particular Uses of Right-of-Way, Subdivision 5, Misdemeanors, and understand that no more than one driveway is allowed for access to primary and accessory building(s) without prior authorization.

Signed _____ Date _____

Printed Name _____

TOWNSHIP APPROVAL:

Jesse Arndt, Chairperson _____ Kathy Sauer, Clerk _____

Date of Initial Inspection: _____

Date of Final Inspection: _____

Date Approved for Release of Escrow: _____

PAYMENT MUST ACCOMPANY APPLICATION

Contact the Township Clerk (watabts@gmail.com) when you have the driveway location marked. The inspector will evaluate the need to install a culvert.

INSPECTION REPORT

PROPERTY OWNER:_____

ADDRESS:_____

Criteria	Satisfactory	Date	Inspected by:
All building materials delivered			
Culvert installed at the bottom of the ditch or driveway is at highpoint			
Construction entrance has been installed			
Ditch sloping onto roadway has been cleaned			
Soil tracking onto roadway has been cleaned.			
70% of disturbed ROW has been established--seeding			
Any damage to roadway has been repaired			
No obstructions added to ROW			
Hard surface to ROW width (15 feet from the road edge)			

I hereby approve the return of any remaining escrow funds to the applicant:

Signature of Inspector: _____

Date:_____

Remaining escrow funds will be available for reimbursement when the driveway passes the above inspection criteria.

EXCERPT OF ROAD STANDARDS
As adopted by the
Township of Watab
October 18, 2018

Section 200: DRIVEWAY STANDARDS

200.01 Driveway permits are required.

200.02 Driveway culverts shall be a minimum of 15" in diameter and a minimum of 24' in length. Allowable materials are 16-gauge corrugated metal or HDPE dual wall pipe. Aprons are required. Head walls constructed around the ends of culverts shall not be permitted. Driveway inslope in the ditch at the culvert shall be no greater than 4:1. Only one driveway will be allowed per residential lot per roadway except when authorized by the Town Board. Driveways must be spaced no closer than 150' to each other on a Township road designated as a collector roadway. Where this is not possible, a single shared driveway must be built upon the shared lot line. Amy variances from these requirements must be brought to the Town Board. Unapproved driveway will be required to be removed at the owner's expense.

200.03 All driveway culvert shall have a minimum cover of 8".

200.04 Safety aprons are required on all culvert located at the intersections of Township and County collector roadways.

200.05 All driveways shall be a minimum width of 16'. The maximum top width of a residential driveway within the public right-of-way shall be limited to 24 feet. A commercial driveway shall be limited to 32 feet in width.

200.06 Driveways must intersect the Township roadway at right angles.

200.07 Minimum driveway pavement shall be constructed to a thickness of 4" of Class 5 aggregate within the public right-of-way.

200.08 All lots are to have a roughed-in driveway at the time the basement is dug for construction vehicles to use. Driving randomly off the blacktop is not permitted. The cost of repair to Township roads and ditches will be billed to the lot owner.

200.09 Headwalls, fences, etc. constructed around the ends of culverts or within the roads and ditch right-of-way are in violation of State Statute 160.27, Particular Uses of Right-of-Way, Subd. 5. Misdemeanors and shall not be permitted, Violation of this law holds the landowner or renter responsible for any obstruction that may cause damage or injury. The cost of headwall removal will be billed to the landowner.