

**WATAB TOWN BOARD MEETING**  
**Regular Meeting Minutes**  
**Tuesday, November 1, 2022 – 7:00 pm**

The regular monthly Watab Township Supervisor’s Meeting was called to order by Supervisor Johnson at 7:00 pm in the Watab Township Hall.

**ROLL CALL**

Board supervisors present: Steve Wollak, Bill Little. Others present: Kathy Sauer, Clerk

Others Present: Natasha Barber, Julie and Jeff Fandel, Robin Wollak, Jerry Kostreba, Sandra Saldana, Paul Wippler, Paul Jacobs, Mike Wilcox, Bob Raveling, Jack and Renee Polcher, Sean Gitch

Attending via Zoom:

**1. ADDITIONS OR CHANGES TO THE AGENDA**

- a. ROW Fence Issues

**2. APPROVE THE AGENDA**

Supervisor Wollak moved to approve the agenda; Supervisor Little seconded; motion carried.

**3. CONSENT AGENDA—One motion for all items**

- a. October 13, 2022: Regular Monthly Board Meeting
- b. October 11, 2022: ROW Fence Issue

Supervisor Little made a motion to approve the consent agenda; Supervisor Wollak seconded; motion carried.

**4. TREASURER’S UPDATE**

AS OF OCTOBER 31, 2022:

<b>FALCON CHECKING</b>	<b>\$1,900,867.29</b>
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Uncleared Checks

8245	6.25
8272	23.09
PERA	<u>249.13</u>
	278.47

Falcon Bank Statement	\$1,900,588.82
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<b>CTAS SCHEDULE 1</b>	<b><u>\$1,900,806.57</u></b>
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Difference from CTAS	\$217.75
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**Notes:**

- BCA Fines: \$108.87
- Market Value Ag Credit: \$1,727.16
- Checking Account Interest: 332.98
- Road & Bridge Savings Interest: \$115.35
- Town Hall Building Savings Interest: \$1.47
- Voided checks: 8335-8347 (Checks were inadvertently left in printer)

Supervisor Wollak made a motion to approve the Treasurer’s Report for October; Supervisor Little seconded; motion carried.

**5. APPROVE LIST OF BILLS, CLAIMS, AND PAYROLL**

Supervisor Little made a motion to approve bills, claims, and payroll; Supervisor Wollak seconded; motion carried.

**6. WSB ENGINEER REPORT—Kevin Kruger**

a. Quiet Crossing Application

Application is officially approved. Residents should contact BNSF with complaints.

b. 2023 Planning: West Lake Road/Court Grant

Kevin Kruger and Supervisor Johnson submitted a grant application to the DNR from the State Park Road Account for funding the improvement of drainage issues, public accesses, and wetland culverts in the West Lake Road/Court area. The amount requested is \$875,000 which represents approximately half of the total project cost.

c. 5-10 Year Plan Discussion

Planning meeting with board members and Kevin will be scheduled.

**7. ROAD REPORT**

a. Culvert Consolidation

In progress

b. Quote for Shouldering on Sandbur Trail

Three quotes were received:

Knife River	\$9,900.00
Rice Contracting	\$5,000.00
Burski	\$4,260.00

Supervisor Johnson made a motion to approve the quote submitted by Burski Excavating in the amount of \$4,260.00; Supervisor Little seconded; motion carried.

**8. RICE FIRE CONTRACT**

First Year: (2023) \$36,961.05 (2 payments)

Second Year: (2024) \$37,700.28 (2 payments)

Supervisor Little moved to approve the 2023-2024 Rice Fire Contract; Supervisor Johnson seconded; motion carried; Supervisor Wollak abstained.

**9. RESOLUTION 2022-22: ADOPTING SPECIAL ASSESSMENTS FOR THE LAKE ANDREW SUBDIVISION ROAD IMPROVEMENT PROJECT**

Total cost of the project to date: \$966,287.71. The proposed assessment is calculated on the original bond amount of \$930,000.00. The amount of the bond, \$930,000.00, divided by 61 parcels equals an assessment of \$15,245.90 to each lot.

Residents will be able to prepay the assessment to the Township without interest for a period of 30 days. The last day to prepay will be December 1, 2022.

The Resolution Adopting the Special Assessment was approved by the Board at the Public Hearing held just prior to this Board Meeting at 6:00 pm.

Supervisor Johnson proposed that the shortfall be covered by funds dedicated to the Township by the American Rescue Plan. Supervisor Wollak suggested to wait for formal approval of the proposal until all costs have been determined.

**10. RESOLUTION 2022-23: CERTIFICATION OF UNPAID OVERDUE EMERGENCY SERVICES CHARGES TO INDIVIDUAL PROPERTY TAXES IN APPROPRIATE COUNTIES FOR COLLECTION**

This resolution is for the purpose of certifying unpaid charges to individuals who have not paid invoices for fire/emergency services to the Township. Certification is possible once per year and due to the County by November 30. Currently there are six outstanding invoices eligible for certification.

Supervisor Wollak made a motion to approve Resolution 2022-23; Supervisor Little seconded; motion carried.

**11. 2022 AUDIT**

Because the Township will be spending in excess of \$1 million this year, an audit will be required. Supervisor Johnson will seek at least two quotes.

**12. TREASURER'S POSITION**

The Township Treasurer's position is open. Please refer anyone who is qualified/interested.

**13. ORDINANCE 3: ESTABLISHING FEES FOR EMERGENCY PROTECTION SERVICES**

This ordinance needs updating and clarification; a work session will be convened to discuss.

**14. CLEAN-UP DAY**

a. LRLA Donation

Supervisor Wollak made a motion to donate \$500 to the Little Rock Lake Association for their assistance with Clean-up Day; Supervisor Little seconded; motion carried.

b. Langola Cost Share

Supervisor Little will attend the Langola Township Board Meeting on November 16, 2022, to request funds for Clean-up Day.

**15. ROW FENCE ISSUES**

Fence in the right-of-way was removed during road construction on Sucker Creek Road/Sharon Place. Township will cover the cost of replacing the fence using ARPA funds.

**CITIZEN'S INPUT (3 minutes)**

- Benton County Auditor-Treasurer Candidate: Sean Gitch  
Introduction; will answer questions. Is ex-military and has an extensive background in finance.

**ADJOURNMENT**

Supervisor Wollak made a motion to adjourn; Supervisor Little seconded; motion carried. Meeting adjourned at 7:41.

Respectfully submitted,

Kathy Sauer  
Township Clerk

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Julie Johnson, Board Chairperson

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Date

\_\_\_\_\_  
Kathy Sauer, Clerk

\_\_\_\_\_  
Date