

WATAB TOWN BOARD MEETING
Regular Meeting Minutes
April 8, 2024 – 7:00 pm

The regular monthly Watab Township Board Meeting was called to order by Chairperson Johnson at 7:00 pm in the Watab Township Hall.

ROLL CALL

Board members present: Julie Johnson, Steve Wollak, Jesse Arndt, Kathy Sauer, Clerk, Mary Shearer, Treasurer

Others Present: Sandra Saldana, Robin Wollak, Jerry Kostreba, David Van Diest, Jeff & Julie Fandel, Ron McKeever, Mary Braun, Kevin Kruger

1. CALL FOR CHAIR & VICE CHAIR NOMINATIONS—Clerk

Clerk Sauer called for nominations for Chairperson and Vice-Chair

- Supervisor Johnson nominated Jesse Arndt for Chairperson; Supervisor Wollak seconded; motion carried.
- Supervisor Wollak nominated Supervisor Johnson for Vice-Chair; Supervisor Arndt seconded; motion carried.

2. ADDITIONS OR CHANGES TO THE AGENDA

None

3. APPROVE THE AGENDA

Supervisor Wollak made a motion to approve the agenda; Supervisor Johnson seconded; motion carried.

4. CONSENT AGENDA—One motion for all items

- a. March 19, 2024: Regular Monthly Meeting

Supervisor Johnson moved to approve the consent agenda; Supervisor Arndt seconded; motion carried.

5. TREASURER’S REPORT

- a. March 2024, Month End

FALCON CHECKING STATEMENT

March 31, 2024:

Ending Balance	\$96,347.10
Outstanding Deposits	<u>+00.00</u>
	\$96,347.10
Outstanding Checks	+1,358.91
BALANCE	\$94,988.19

CTAS Schedule 1 Balance

	\$94,988.20
--	--------------------

Difference

	<u>-.01</u>
--	--------------------

*As of this date, we have not rolled over to CTAS 2024.

CURRENT ACCOUNT BALANCES:

- Intrafi.....\$814,604.32
- Checking Account\$94,988.20
- Road and Bridge\$66,913.13
- Town Hall Savings.....\$19,235.51
- Bond Value\$1,783,726.90

Notes:

- Checking Account Interest: \$00.00
- Road & Bridge Savings Interest: \$23.84
- Town Hall Building Savings Interest: \$4.17
- Intrafi Interest: \$1,544.47
- BCA Fine Share: \$99.99
- Benton Cablevision Franchise Fees \$885.72

Supervisor Johnson made a motion to approve the Treasurer’s Report; Supervisor Wollak seconded; motion carried.

6. APPROVE LIST OF CLAIMS AND PAYROLL

- Receipts for the month of March \$174,956.98
- Disbursements for the month of March..... \$152,976.80

EFT Payments:

- Internal Revenue Service..... \$,1422.77
- MN Dept of Revenue \$00.00
- Public Employee Retirement \$687.19

Supervisor Wollak made a motion to approve the List of Claims, Payroll and EFT payments; Supervisor Johnson seconded; motion carried.

7. RUMOR’S LIQUOR LICENSE RENEWAL REQUEST

Supervisor Wollak made a motion to approve the request from Rumor’s Bar and Grill for renewal of their liquor license; Supervisor Johnson seconded; motion carried.

8. RESOLUTIONS

- a. Resolution 2024-5: Setting Dates for Regular Board Meetings
Supervisor Wollak made a motion to approve Resolution 2024-12; Supervisor Johnson seconded; motion carried.
- b. Resolution 2024-6: Town Board Member Duties and Affidavits
Supervisor Johnson made a motion to approve Resolution 2024-6; Supervisor Wollak seconded; motion carried.
- c. Resolution 2024-7: Setting Fees in Watab Township
Supervisor Wollak made a motion to approve Resolution 2024-7; Supervisor Johnson seconded; motion carried.

- d. Resolution 2024-8: Board Compensation Policy
Supervisor Johnson made a motion to approve Resolution 2024-8; Supervisor Wollak seconded; motion carried.
- e. Resolution 2024-9: Watab Township Policies and Procedures
Supervisor Johnson made a motion to approve Resolution 2024-9; Supervisor Wollak seconded; motion carried.
- f. Resolution 2024-10: Earned Safe and Sick Time
Supervisor Johnson made a motion to approve Resolution 2024-10; Supervisor Wollak seconded; motion carried.
- g. Resolution 2024-11: Fund Balance Policy
Supervisor Wollak made a motion to approve Resolution 2024-11; Supervisor Johnson seconded; motion carried.

9. WSB ENGINEER REPORT—Kevin Kruger

- a. Lakewood Shores/Ferry Point
Kevin distributed a construction schedule. Start date for both projects will be Monday, May 6. The preconstruction meeting is scheduled for Thursday, April 18 at 9:00 am.
- b. Plaziak Road Discussion
Kevin recommended holding off on construction until the entire project can be completed to save on costs; possibly combining projects. Will fill in potholes in the meantime.
- c. LRIP Grant
Grant application was not successful.
- d. Ordinance 6
The final electronic version was received and submitted.
- e. Shoestring Loop
Waiting for parcel data from Benton County. WSB is continuing to work with the County to get the information. Upon receipt of that information, the right-of-way acquisition can be drawn up.

9. DEPARTMENT OF DEVELOPMENT REQUESTS

- a. Conditional Use Permit: Helmin Landscaping Billboard
Supervisor Wollak made a motion to approve the conditional use permit allowing Helmin Landscaping to construct a billboard; Supervisor Arndt seconded; motion carried.

10. STREET SWEEPING QUOTE

Astech submitted an unsolicited quote for sweeping streets in the Township. Supervisor Johnson will request additional quotes to sweep the developments only.

11. MS4 ANNUAL ASSESSMENT

The MPCA Audit is scheduled at 1:00 pm, April 23 at the Watab Township Hall.

Supervisor Johnson drafted a self-assessment for supervisors to complete. Kevin Kruger will also complete the self-assessment.

The MPCA also requires that Townships have an Ice and Snow Policy.

Supervisor Wollak made a motion to require contractors who provide ice and snow services to the Township to ensure their drivers are training in the Smart Salting requirement; Supervisor Johnson seconded; motion carried.

12. RESCHEDULE ROAD TOUR

The annual road tour is rescheduled for Tuesday, May 7 at 8:00 am.

Supervisor Arndt submitted a new logo design for the Township that was developed by his daughter, Quinn Arndt. Supervisor Johnson made a motion to adopt the design; Supervisor Wollak seconded; motion carried.

CITIZEN'S INPUT

- David Van Diest—bottles and cans are being tossed out of cars on Plaziak Road.

ADJOURNMENT

Supervisor Wollak made a motion to adjourn; Supervisor Johnson seconded; motion carried. Meeting adjourned at 8:08.

Respectfully submitted,

Kathy Sauer
Township Clerk

Jesse Arndt, Board Chairperson

Date

Kathy Sauer, Clerk

Date