

**WATAB TOWN BOARD MEETING**  
**Regular Meeting Minutes**  
**Tuesday, May 2, 2023 – 7:00 pm**

The regular monthly Watab Township Board Meeting was called to order by Chairperson Johnson at 7:00 pm in the Watab Township Hall.

**ROLL CALL**

Board members present: Julie Johnson, Steve Wollak, Jesse Arndt, Kathy Sauer, Clerk, Mary Shearer, Treasurer

Others Present: Robin Wollak, Natasha Barber, Jim Dahl

Attending via Zoom: Jim Abfalter

**1. ADDITIONS OR CHANGES TO THE AGENDA**

- a. Oak Hill Golf Course Liquor License
- b. Vacuuming quote from Nelson Sanitation

**2. APPROVE THE AGENDA**

Supervisor Arndt moved to approve the agenda; Supervisor Wollak seconded; motion carried.

**3. CONSENT AGENDA—One motion for all items**

- a. April 11, 2023: Local Board of Adjustment and Equalization Meeting
- b. April 11, 2023: Regular Board Meeting
- c. April 12, 2023: Emergency Flood Management Meeting

Supervisor Wollak moved to approve the consent agenda; Supervisor Arndt seconded; motion carried.

**4. TREASURER’S REPORT**

**FALCON CHECKING STATEMENT**

**APRIL 30, 2023:**

Ending Balance	<b>\$752,547.42</b>
Outstanding Deposits	<u>+00.00</u>
	<b>\$752,547.42</b>
Outstanding Checks	<u>-1,063.80</u>
	<b>\$751,483.62</b>
CTAS Schedule 1 Balance	<b>\$751,483.62</b>
Difference	<b>00.00</b>

As of April 30, 2023, the bank balance and the Township records are in balance.

**Notes:**

- Checking Account Interest: \$127.70
- Road & Bridge Savings Interest: \$111.88
- Town Hall Building Savings Interest: \$4.31

Supervisor Arndt made a motion to approve the Treasurer’s Report for April; Supervisor Wollak seconded; motion carried.

**5. APPROVE LIST OF CLAIMS AND PAYROLL**

Receipts for the month of March:	\$4,040.46
Claims paid in the month of March:	\$49,822.75

EFT Payments:

Internal Revenue Service	\$792.50
MN Dept of Revenue	\$46.82
Public Employee Retirement	\$463.86

Supervisor Arndt made a motion to approve the List of Claims and Payroll; Supervisor Wollak seconded; motion carried.

**6. OAK HILL GOLF COURSE—Liquor License Request**

Supervisor Arndt made a motion to approve the liquor license for Oak Hill Golf Course; Supervisor Wollak seconded; motion carried.

**7. WSB ENGINEER REPORT—Kevin Kruger**

Construction 2023 Update

- a. Planning to have approved plans, specs, and bids available at the next meeting for award in July.
- b. 5<sup>th</sup> Avenue NE is delaminating; Kevin will get estimates for repair.

**8. ROAD REPORT**

Road Tour—May 3, 2023

**9. DEPARTMENT OF DEVELOPMENT REQUESTS**

- David and Elaine Watts are requesting a conditional use permit to use an alternative flood proofing method in the R-2 residential district. Board recommends approval and will notify the County.
- Chris and Hannah Froelke requesting a conditional use permit to construct a storage structure on a residential parcel without a single-family dwelling or other principal building in the R-3 Residential district. Board is deferring to the Paradise HOA.

**10. CONTRACTS**

a. Town Hall Yard Maintenance

Quote submitted by Deluxe Yard Care for mowing and maintaining the lawn at a rate of \$50 per mowing.

Supervisor Wollak made a motion to hire Deluxe Yard Service to mow and maintain the lawn; Supervisor Johnson seconded; motion carried.

b. Street Sweeping

ER Wollak Trucking	\$11,720.00
Astech	\$575.00 per hour

Because of the unique curb design in Oak Hill Estates, Supervisor Johnson requested quote from Nelson Sanitation to vacuum Oak Hill Estates; the quote is \$250 per hour.

Supervisor Wollak made a motion to approve the quote of \$250 per hour from Nelson Sanitation to vacuum Oak Hill Estates; Supervisor Arndt seconded; motion carried.

Supervisor Arndt made a motion to award the Street Sweeping contract to ER Wollak Trucking in the amount of \$11,720 to sweep streets throughout the Township with the exception of Oak Hill Estates; Supervisor Johnson seconded; Supervisor Wollak abstained; motion carried.

c. Minimum Maintenance Road Grading

Burski Excavating                      \$165.00 per hour

Rice Contracting                      \$485.00 per time for the Minimum Maintenance Road  
\$350.00 per time for 66<sup>th</sup> Street

Supervisor Arndt made a motion to award the contract to Burski Excavating; Supervisor Wollak seconded; motion carried.

d. Town Hall Windows

East Side Glass                      \$2,222.58

Supervisor Wollak made a motion to accept the quote from East Side Glass to replace the windows using ARPA funds; Supervisor Arndt seconded; motion carried.

**11. ARPA FUNDS**

The Clerk reported that the annual ARPA Report was submitted prior to the April 30 deadline. For 5 months in 2021 earned interest was posted to the ARPA Fund account in the amount of \$123.42. The Clerk asked to move those funds from the ARPA Fund to the General Fund to maintain the fund balance of receipts to the original allocation made by the federal government.

Supervisor Johnson made a motion to move \$123.42 from the ARPA fund to the General Fund; Supervisor Wollak seconded; motion carried.

Supervisor Wollak publicly recognized the contribution of Saldana Excavating during the peak of the flood emergency. They donated sand for residents to fill bags that had been provided free of charge from Rice Hardware and the Township.

**CITIZEN'S INPUT**

No one came forward.

**ADJOURNMENT**

Supervisor Wollak made a motion to adjourn; Supervisor Arndt seconded; motion carried. Meeting adjourned at 7:38.

Respectfully submitted,

Kathy Sauer  
Township Clerk

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Julie Johnson, Board Chairperson

\_\_\_\_\_  
Date

\_\_\_\_\_  
Kathy Sauer, Clerk

\_\_\_\_\_  
Date