

WATAB TOWN BOARD MEETING
Regular Meeting Minutes
Tuesday, February 7, 2023 – 7:00 pm

The regular monthly Watab Township Supervisor’s Meeting was called to order by Supervisor Johnson at 7:00 pm in the Watab Township Hall.

ROLL CALL

Board supervisors present: Julie Johnson, Steve Wollak, Bill Little. Others present: Kathy Sauer, Clerk, Mary Shearer, Treasurer

Others Present: Robin Wollak, Jeff and Juie Fandel, Jim Hovda, Jeff Wollak, Jesse Arndt, Natasha Barber, Dothan Aleshire

Attending via Zoom: Zoom was not available due to computer malfunction.

1. ADDITIONS OR CHANGES TO THE AGENDA

- a. Quote for Pothole Filling
- b. Resolution 2023-7: Move Funds from the American Rescue Plan Account to Cover Overages of the Lake Andrew Road Construction Project
- c. Pin Placement on Sharon Place Property

2. APPROVE THE AGENDA

Supervisor Wollak moved to approve the agenda; Supervisor Little seconded; motion carried.

3. CONSENT AGENDA—One motion for all items

- a. January 10, 2023: Regular Monthly Meeting
- b. January 31, 2023: Special Meeting: Supervisor’s Annual Budget Audit

Supervisor Little moved to approve the consent agenda; Supervisor Wollak seconded; motion carried.

4. TREASURER’S REPORT

FALCON CHECKING STATEMENT

JANUARY 31, 2023

Ending Balance	\$940,334.47
Outstanding Deposits	<u>+00.00</u>
	\$940,334.47
Outstanding Checks	<u>-00.00</u>
	\$940,334.47
CTAS Schedule 1 Balance	\$940,334.47
Difference	00.00

As of January 31, 2023, the bank balance and the Township records are in balance.

Notes:

- BCA Fines: \$86.65
- Checking Account Interest: \$190.24
- Road & Bridge Savings Interest: \$115.48
- Town Hall Building Savings Interest: \$2.17

Supervisor Little made a motion to approve the Treasurer’s Report for January; Supervisor Wollak seconded; Supervisor Johnson abstained; motion carried.

5. APPROVE LIST OF CLAIMS AND PAYROLL

Receipts for the month of January:	\$20,697.64
Claims paid in the month of February:	\$325,388.41

EFT Payments:

Internal Revenue Service	\$379.84
Minnesota Dept of Revenue	23.28
Public Employee Retirement	255.51

Supervisor Wollak made a motion to approve the List of Claims and Payroll; Supervisor Little seconded; motion carried.

6. PRELIMINARY LEVY; 2024 BUDGET

Supervisor Johnson reviewed the proposed budget for 2024. The Board is proposing to transfer \$350,000 into the Road and Bridge Fund to provide funds for overlays of several roads this year.

The Board is proposing a total levy of \$835,000 representing an increase of 3.73%.

These proposals will be presented at the Annual Meeting for consideration by residents.

Supervisor Wollak made a motion to approve the proposed levy and budget; Supervisor Little seconded; motion carried.

7. WSB ENGINEER REPORT—Kevin Kruger

a. 2023 Construction Timeline

Kevin Kruger presented maps of road projects scheduled for 2023. Projected cost is just over 1 million due to significant increases in asphalt prices from last year.

Roads scheduled for completion this year are:

- Lakewood Shores Road NW from Plaziak Road NW to NE River Road
- 15th Avenue NW between 95th Street NW and Lakewood Shores Road NW
- Shoestring Loop connecting to NE River Road
- Sues and Gannet Roads

Supervisor Johnson suggested talking to Pines Edge to reduce access from three entrances to two. The congestion at the area of convergence is unsafe. Supervisor Little reported that the business was been sold to BP. Kevin will contact them to discuss options.

b. Pins on Sharon Place

Kevin Kruger reported that the pins are underground and will be replaced if necessary.

8. ROAD REPORT

a. Shipping Containers in Yards

It has been reported that a shipping container has been parked on a residential property on Ivy Place. The Township does not have an ordinance in place, but Supervisor Johnson checked with the County for a ruling on the issue that would comply with their ordinance.

The property owners must have a land use permit and a building permit for an accessory structure that has been on their property for more than 30 days. There are no permits on file; a letter will be sent to the resident to remove the structure or apply and receive a permit by April 15.

9. RESOLUTION 2023-6: Assessment Services Agreement

The Board reviewed the Assessment Services Agreement sent by the County which provides assessment services to the Township for a 5-year term from 2023 through 2028. The Township will pay \$9.50 per parcel for 2024; \$10.50 per parcel for 2025 and 2026; and \$11.50 per parcel for 2027 and 2028.

Supervisor Wollak made a motion to approve Resolution 2023-6; Supervisor Little seconded; motion carried.

10. RESOLUTION 2023-7: Move Funds from the American Rescue Plan Account to Cover Overages of the Lake Andrew Road Construction Project

Supervisor Wollak made a motion to approve Resolution 2023-7 to transfer funds in the amount of \$4,859.95 from the ARPA fund to the Lake Andrew Road Construction fund to cover cost overruns of the Lake Andrew project. Supervisor Little seconded; motion carried.

11. POTHOLE QUOTE

One quote for pothole repair was received from Bertram Asphalt Co. The quote was \$715.00 per ton for a 7- ton load (\$5,005.00 per load).

Supervisor Little made a motion to approve the quote; Supervisor Wollak seconded; motion carried.

12. SUPERVISOR RESIGNATION

Supervisor Little informed the Board that he would be resigning after this meeting and relocating. The Board thanked him for his service and wished him well.

CITIZEN’S INPUT (3 minutes)

- No one came forward

ADJOURNMENT

Supervisor Wollak made a motion to adjourn; Supervisor Little seconded; motion carried. Meeting adjourned at 7:38.

Respectfully submitted,

Kathy Sauer
Township Clerk

Julie Johnson, Board Chairperson

Date

Kathy Sauer, Clerk

Date