

Watab Township Supervisors' Meeting  
March 5, 2019

REGULAR MONTHLY MEETING MINUTES

A regularly scheduled monthly Watab Township Supervisors' meeting was called to order by Chairman Waytashek at seven o'clock p.m. in the Watab Township Hall.

Those present offered allegiance to the flag of the United States of America.

ROLL CALL

Board Supervisors present were Craig Gondeck, Julie Johnson, and Todd Waytashek. Others present included Treasurer Deborah O'Keefe, Clerk Jon Hull, Nick Anderson from the Bogart, Pederson, and Associates engineering firm and Sauk Rapids Herald representative Natasha Barber. Guests involved with the meeting were: Nicole Burski, Rick Burski, Buzz Cripe, Kate Engebritson, Jeff Fandel, Julie Fandal, D.J. Janski, David Johnson, Jerry Kostreba, Ron Kraemer, Jay Loidolt, Brad McIntosh, Butch Murphy, John Olson, Jeff Ramey, Bob Raveling, Kevin Reiter, Steve Peka, Jack Polcher, Renee' Polcher, Allen Saldana, Dan Schlichting, Jessica Storkamp, Ray Thompson, Jeff Wollak, Robin Wollak, and Steve Wollak.

AGENDA APPROVAL

A motion was made by Supervisor Gondeck, seconded by Supervisor Johnson, and carried approving the meeting agenda as printed and distributed with the following additions: road project management supervision quote, opening of bids received for 2019 road projects, crack filling, flood outlook, fire resolution, and a grant opportunity.

CONSENT ITEMS

A motion was made by Supervisor Gondeck, seconded by Chairman Waytashek, and carried adopting the February 5, 2019, special meeting minutes as amended, the February 5, 2019, regular meeting minutes as amended, and the February 12, 2019, special work session meeting minutes as printed and distributed.

A motion was made by Supervisor Johnson, seconded by Supervisor Gondeck, and carried accepting the Treasurer's cash control statement indicating a total of \$516,128.65, the statement of receipts, disbursements, and balances, and the monthly receipts register as presented.

A motion was made by Chairman Waytashek, seconded by Supervisor Gondeck, and carried authorizing payment and withdrawal of appropriate funds for monthly claims totaling \$22,846.85 and payroll in the amount of \$5,124.50.

ACTION ITEMS

2019 Road Project Inspection Service

A motion was made by Chairman Waytashek, seconded by Supervisor Gondeck, and carried accepting the bid of Lloyd's Contracting, Incorporated, for 2019 road improvement projects for an hourly amount of \$50.00, not to exceed a total of \$15,000.

ACTION ITEMS (continued)

Opening of 2019 Road Project Bids

A total of five bids were received, opened, and read publicly by Chairman Waytashek. They were:

RICE CONTRACTING	\$236,876.11
HARDRIVES, INC.	\$260,747.79
KRAEMER EXCAVATING, INC.	\$277,034.05
J.R. FERCHE, INC.	\$393,507.85
KNIFE RIVER CORPORATION	\$246,916.60

Nick Anderson from the Bogart, Pederson, and Associations engineering firm will conduct a more thorough investigation of the bids before formal action by the Board of Supervisors.

Renewal of MARCO Photocopier Lease

As the lease on the current equipment will expire this summer, a motion was made by Supervisor Johnson and seconded by Chairman Waytashek to renew the lease which includes a newer model machine. Voting in favor of the motion were Supervisor Johnson and Chairman Waytashek. Supervisor Gondeck abstained from the vote. Motion carried.

Set Pay for Annual Meeting Moderator

A motion was made by Supervisor Gondeck, seconded by Supervisor Johnson, and carried setting the annual meeting's moderator pay at \$75.00.

Training Costs for Clerk and Treasurer

A motion was made by Supervisor Johnson, seconded by Supervisor Gondeck, and carried ending the practice of expending funds for training of the Township's clerk and treasurer by the current Township's deputy clerk.

Adoption of Fire Resolution 2019-2

Treasurer O'Keefe presented information on District I fire bills from 2017-2018 that remain outstanding. Brad McIntosh offered his personal view on the issue. A motion was made by Supervisor Johnson, seconded by Supervisor Gondeck, and carried adopting the proposed resolution that will cost the Township \$8,977.50 for twenty-five unpaid calls during 2017- 2018.

Crack Sealing/Fill

It has come to the Township's attention that material originally ordered by Langola Township was accidentally misappropriated by Watab Township. Therefore, a motion was made by Supervisor Johnson, seconded by Supervisor Gondeck, and carried to reimburse Langola Township \$4,872.00, the cost of the material. Subsequently, a motion was made by Chairman Waytashek, seconded by Supervisor Johnson, and carried to process this claim immediately during the month of March, 2019.

## DISCUSSION TOPICS

### Building Usage Request from Two Rivers Baptist Church

Pastor Jesse Laidlaw from the Two Rivers Baptist Church has requested information regarding rental of the Watab Township Hall on Sunday mornings, and perhaps one evening per week. After considerable discussion and viewpoints shared from guests, it became clear the current policy requires revisiting and, perhaps, some modification. It was suggested possible rental policy revisions be addressed at upcoming Board work sessions.

### Fire District I Charges

Supervisors discussed a number of issues related to the topic including, but not limited to, the levy, actions by neighboring townships, tax relief to residents, medical calls, fire calls, billing residents and/or nonresidents, etc. Guests present also voiced their opinions. A motion was made by Supervisor Johnson to schedule a public hearing on the matter. The motion died for lack of a second.

### Subdivision/Developers' Agreement Ordinance

A newly developed ordinance was distributed for review and discussion. It will become an issue to consider at a work session yet to be scheduled.

### Purchase Order Form

Supervisor Johnson brought forward a sample "Purchase Order" to be used by Township officials. It is suggested a policy be in place addressing this matter before the actual form is adopted.

### Request for Quotation Form

Supervisor Johnson also brought forward a sample "Request for Quotation" form to be used by Township officials. A motion was made by Supervisor Gondeck to adopt the form. This motion died for lack of a second, and Chairman Waytashek suggested this be an "Action Item" next month. Once again, it is suggested a policy be in place addressing this matter before the actual form is adopted.

### Election Day Rules for Elected Officials

Supervisor Johnson distributed information from the Minnesota Secretary of State's office and stated that no township elected official could be in the Township Hall for reasons other than voting.

### 2019 Benton Economic Partnership Membership

A motion was made by Supervisor Gondeck, seconded by Supervisor Johnson, and carried authorizing 2019 membership with the Benton Economic Partnership, Incorporated at a cost of \$2,500.

### 2019 Flood Outlook

Supervisor Gondeck shared information regarding the elevated flood status for those residing around Little Rock Lake and the Mississippi River this spring. He indicated sand bags were being prepared, and there may be a need for volunteers to participate in those flood damage prevention efforts this spring.

REPORTS TO AND FROM THE BOARD

Supervisor Johnson reported on the emerald ash borer web-n-aire she participated in regarding latest information about this insect invasion.

Supervisor Gondeck shared information from the Central Minnesota Water about the salt content in adjoining river/lake waters and hourly snowplowing bids from neighboring townships.

Two additional meetings were scheduled at this time. They are:

TUESDAY      MARCH 26, 2019      7:00 P.M.      INPUT AND DISCUSSION ON THE TOPIC OF FIRE/EMERGENCY CALLS AND BILLINGS

MONDAY      APRIL 1, 2019      1:00 P.M.      WORK SESSION WITH TOWNSHIP ATTORNEY ON TOPICS TO BE POSTED AND A PROPOSED SUBDIVISION AND DEVELOPERS' AGREEMENT ORDINANCE

Supervisor Johnson announced she would be attending the March 12 annual Township meeting.

Chairman Waytashek said he will be planning for the April 1 meeting with the Township's attorney and will notify Lloyd's Contracting, Incorporated of Township action earlier in the meeting.

Clerk Hull shared grant opportunity information received from Benton County regarding control of invasive aquatic species.

CITIZENS' INPUT

Paul Whippler assured those present that Watab Township residents stand ready and willing to participate in flood relief efforts. He also expressed concern about legal fees being encumbered due to the Fifth Avenue NE extension issue.

Ray Thompson reported that Plaziak Road is blocked with snow today and urged those present to vote for Steve Wollak as Township supervisor at the upcoming election.

ADJOURNMENT

With no further business coming before the Board, a motion was made by Supervisor Johnson, seconded by Supervisor Gondeck, and carried adjourning the meeting at 8:40 p.m.

Respectfully submitted,

Jon L. Hull  
Watab Township Clerk

Respectfully accepted,

Todd B. Waytashek  
Watab Township Chairman