

Watab Town Supervisors' Meeting
April 3, 2018
MEETING MINUTES

A regular monthly meeting of the Watab Town Board was called to order by Chair Gondeck at 7:00 p.m. on Tuesday, April 3, 2018 in the Watab Town Hall located at 660 NE 75th Avenue, Sauk Rapids, Minnesota.

ROLL CALL

Members present included Supervisors Craig Gondeck, Julie Johnson, and Todd Waytashek; Clerk Jon Hull; Treasurer Deborah O'Keefe; Nicholas A. Anderson from Bogart, Pederson, and Associates; and guests Michael Burton, Thomas Haaf, Doug Harden, Allan Johnson, David Johnson, Steve Johnson, Ed Kacures, Jerry Kostreba, Jason Kruger, Dana Leason, Phillip Nelson, Terry O'Keefe, John Olson, Kevin Reiter, Sandra Saldana, Brian Schoenherr, Stephen T. Simones, Jessica Storkamp, Paul Wippler, Jeff Wollak, Robin Wollak, and Steve Wollak.

AWARDING OF BIDS FOR 85TH and 95TH STREET PROJECTS

Bogart, Pederson, and Associates representative Nick Anderson provided information and answered questions from the Board regarding bids received for the 85th and 95th Street projects. A motion was made by Johnson, seconded by Gondeck and unanimously carried to award the contract for the 85th Street project to Kraemer Trucking & Excavating, Incorporated, for its bid of \$144,782.78 and the 95th Street project to Knife River Corporation for its bid of \$308,980.37. Paperwork will be prepared and ready for official signatures at the next Town Board meeting.

LIQUOR LICENSE RENEWALS

A motion was made by Gondeck, seconded by Waytashek, and unanimously carried to renew the annual liquor license request of Rumors Bar and Grill. A motion was made by Gondeck, seconded by Waytashek, and unanimously carried renewing the annual liquor license request of Pines Edge Liquors as requested. Both businesses were thanked for their contributions to the community.

AGENDA APPROVAL

A motion was made by Johnson, seconded by Gondeck, and carried approving the meeting agenda as printed and amended.

TOWN BOARD REORGANIZATION

Todd Waytashek was elected as Town Board Chairperson, and Craig Gondeck was elected as Town Board Vice-Chairperson for the 2018-2019 term.

ADOPTION OF ANNUAL RESOLUTIONS

A motion was made by Gondeck, seconded by Johnson, and carried approving the following annual resolutions as printed and amended.

- A. Resolution 2018-7: Setting Dates for Regular Town Board Meetings
- B. Resolution 2018-8: Board Compensation Policy
- C. Resolution 2018-9: Setting Fees in Watab Township
- D. Designation of Depositories for Township Funds
- E. Designation of Official Newspaper
- F. Designation of Official Posting Places
- G. Consideration of Potential Conflicts of Interest
- H. Review of Board Administrative Policy
- I. Review of Town Ordinance and Resolution Book
- J. Confirmation of 2017 Town Financial Report Submitted to State Auditor
- K. Officers' Document for Minnesota Association of Townships

APPROVAL OF MEETING MINUTES

A motion was made by Gondeck, seconded by Johnson, and unanimously carried approving March 6 ,2018, and March 13, 2018, Board meeting minutes as printed and amended.

TREASURER'S REPORT

Treasurer O'Keefe provided information and answered questions regarding the first quarter of 2018 budget report. A motion was made by Gondeck, seconded by Johnson, and unanimously carried accepting this information.

CITIZENS' ISSUES

Thomas Haaf, Watab Township resident, appeared before the group and presented information urging the populace to vote "NO" at the school district bond referendum scheduled for May 8, 2018.

Watab Township resident Jason Kruger spoke to the matter of the amount of the Board's donation to the Benton Economic Partnership.

Sandy Saldana, current vice-chair of the Economic Partnership, spoke in support of that donation.

ADOPTION OF RESOLUTION 2018-10

A motion was made by Gondeck, seconded by Johnson, and unanimously carried adopting Resolution 2018-10 (Town Board Member Duties and Affidavits) as printed and amended.

OLD BUSINESS

- A. A motion was made by Johnson, seconded by Gondeck, and unanimously carried to proceed with the purchase of a wired AVX #2691 public address system from A/VX LCC in Waite Park for the amount of \$4,925.
- B. Sandra Saldana reported that a meeting will be scheduled to discuss the City of Rice fire contract with the Township, and she will return to report on the matter.
- C. Supervisor Gondeck reported that he does security checks of the Town Hall premises nightly at 11:00 p.m. Supervisor Johnson will obtain additional information regarding Town Hall security for the next regularly scheduled meeting.
- D. It was noted that "Administrative Land Splits" language received from Benton County does not affect the Township and is clarifying language only.

OLD BUSINESS (continued)

- E. Information on the 1020 NW 109th Street in Rice fire call revealed the call was canceled enroute; Watab Township will be billed.
- F. Excessive April snowfall resulted in increased concerns regarding snow removal. Specifications and contract language will be reviewed.

NEW BUSINESS

- A. Supervisor Johnson expressed a desire to update the five-year road plan with a ten-year document instead and volunteered to chair a committee charged with developing such a plan.
- B. Following Board and public discussion regarding pros and cons of WC Environmental activities, a motion was made by Gondeck, seconded by Waytashek, and unanimously carried to renew MS4 activities of the WC Environmental LLC for the period between May 1, 2018 and December 31, 2020.
- C. Board members examined information relating to the duties/responsibilities of a deputy clerk and a deputy treasurer.
- D. Due to the unusually late spring, it was decided to postpone the annual road tour date until Monday, May 7, 2018, beginning at eight o'clock a.m. at the Town Hall.
- E. The annual MS4 presentation and public hearing will be held on May 1, 2018.
- F. Supervisor Waytashek and Clerk Hull will participate in a MAT legal seminar in Burnsville on April 19, 2018. Election judge training will be provided by Benton County in June.
- G. A motion was made by Johnson, seconded by Gondeck, and carried authorizing the following donations by Watab Town:
 - 1. Rice Recreation - \$3,000
 - 2. Little Rock Lake Association - \$1,500
 - 3. Benton Economic Partnership - \$2,500
 - 4. Benton County Agricultural Society - \$1,000
(dedicated donation for the purchase of 4-H ribbons)
- H. A reminder that the annual Board of Appeal and Equalization is scheduled for April 10, 2018, beginning at 2:30 p.m. in the Town Hall. It was noted that a number of residents would appreciate Benton County scheduling an evening opportunity for this activity.
- I. Supervisor Johnson volunteered to clean up the tree and debris currently on the Iten Court Road right-of-way.
- J. All supervisors, as well as the town treasurer and clerk, participated in a MAT inservice training session at the St. Cloud Holiday Inn on March 27, 2018.
- K. Communications, Board Member Reports, and April Work Plan
 - 1. Supervisor Johnson reported she will be traveling to Washington D.C. later in April.
 - 2. Supervisor Waytashek issued three MS4 permits between February 19 and March 10 and has received two additional calls as well.
 - 3. Supervisor Gondeck reported siren grant funds were not awarded to Watab. The first spring alarm is scheduled for April 4; Supervisor Johnson will go to the Lake Andrew addition to assess the audibility from that point.
 - 4. Additional information on the possibility of flooding will become available as spring finally arrives.
- L. We are reminded to vote at the ISD 47 bond referendum Tuesday, May 8, 2018.

APPROVAL TO PAY MONTHLY CLAIMS AND WITHDRAW NECESSARY FUNDS

A motion was made by Johnson, seconded by Waytashek, and unanimously carried approving monthly claims in the amount of \$29,784.60.

ADJOURNMENT

With no further business appearing before the Board, the meeting adjourned at 8:45 p.m.

Respectfully submitted by

Jon L. Hull
Clerk