

Watab Township Supervisors' Meeting
February 5, 2019

REGULAR MONTHLY MEETING MINUTES

A regular monthly Watab Township Supervisors' meeting was called to order by Chairman Waytashek at seven o'clock p.m. in the Watab Township Hall. The meeting followed a special budget/levy work session which began at six o'clock p.m.

Those present offered allegiance to the flag of the United States of America.

ROLL CALL

Board Supervisors present were Craig Gondeck, Julie Johnson, and Todd Waytashek. Others included Clerk Jon Hull, Treasurer Deborah O'Keefe, Natasha Barber from the Sauk Rapids Herald, and Nick Anderson from Bogart, Pederson, and Associates. Guests present were Buzz Cripe, Mary Beth Cripe, Lloyd Erdmann, Jerry Kostreba, Jay Loidolt, John F. Olson, Bob Raveling, Kevin Reiter, Jessica Storkamp, Paul Wippler, Jeff Wollak, Robin Wollak, and Steve Wollak.

AGENDA APPROVAL

A motion was made by Supervisor Gondeck, seconded by Supervisor Johnson, and carried approving the proposed agenda as amended with the following additions: Lyons Township Hall boiler quote, variance discussion, Fire District I report, and discussion of 95th Street Knife River report.

CONSENT ITEMS:

A motion was made by Supervisor Johnson, seconded by Supervisor Gondeck, and carried approving minutes of January 2, 2019 special meeting, January 2, 2019 regular meeting (as amended), January 14, 2019 special meeting, January 15, 2019 annual audit/budget meeting (as amended), and January 22, 2019 special road project meeting (as amended).

A motion was made by Supervisor Johnson, seconded by Supervisor Gondeck, and carried accepting the treasurer's cash control statement in the amount of \$553,780.79 and the monthly receipts report as presented.

A motion was made by Supervisor Johnson, seconded by Supervisor Gondeck, and carried authorizing payment of monthly claims and withdrawal funds for \$31,333.86 and payroll in the amount of \$6,745.46.

CITIZENS' INPUT

Kevin Reiter	-	suggests improvement in timeline for snow removal
Jerry Kostreba	-	inadequate salting of 105 th street
Steve Wollak	-	improvement of website information
Gale Plumski	-	accolades on snow removal efforts

ACTION ITEMS

Road Maintenance

Supervisors discussed the Knife River Claim and mailbox relocation. Sealcoating of 85th Avenue, Frost Road, Burton Court, and Burton Place were also discussed. Nick Anderson from Bogart, Pederson & Associates provided information on repairing the large hole in Benton Court. He will continue planning to release bid requests that include striping.

Clerk Hull experienced an incapacitating health episode at approximately 7:15 p.m., and the meeting was recessed until the arrival of Deputy Clerk Spence at 8:00 p.m. at which time the meeting reconvened.

ACTION ITEMS (continued)

Adoption of Resolution Establishing the Annual Township Election Roster and Absentee Ballot Board

A motion was made by Supervisor Gondeck, seconded by Supervisor Johnson, and carried adopting the following resolution establishing the annual township election roster and absentee ballot board:

WHEREAS, Watab Township will hold its annual election on Tuesday, March 12, 2019, at the Watab Township Hall between the hours of eleven o'clock a.m. and eight o'clock p.m.; and

WHEREAS, election judges must be appointed by the Township Board before February 15, 2019; and

WHEREAS, all election judges must be trained and certified as official election judges by the Minnesota Secretary of State;

NOW, THEREFORE, BE IT HEREBY RESOLVED that the following be named as possible election judges for the annual election in Watab Township: Carole Garloch, Clara Knettel, Linda Langer, John Olson, Lucy Palmer, Donna Poganski, Sandy Rau, Joyce Segler, and Sheryl Weitgenant.

AND

WHEREAS, Watab Township is required by Minnesota Statute 203B.121, Subdivision 1 to establish an absentee ballot board before February 7, 2019; and

WHEREAS, this board will bring uniformity in the process of accepting or rejecting returned absentee ballots in Watab Township; and

WHEREAS, the absentee ballot board would consist of a sufficient number of election judges as provided in Sections 204B.19 and 204B.22;

NOW, THEREFORE BE IT HEREBY RESOLVED that the Watab Township Board establishes an absentee ballot board that would consist of a sufficient number of election judges as provided in Sections 204B.19 to 204B.22 to perform the task including those judges listed in the above resolution appointing election judges for the annual Township election.

Renewal of 2019 Central Minnesota Water Alliance Membership

A motion was made by Supervisor Gondeck, seconded by Supervisor Johnson, and carried approving the 2019 membership renewal at a cost of \$605.00.

ACTION ITEMS (continued)

Renewal of 2019 Benton County Economic Partnership Membership

A motion was made by Supervisor Gondeck and seconded by Chairman Waytashek approving membership in the organization based on fifty cents per resident or \$1,650. Supervisor Johnson reminded the Board that residents had recommended a membership contribution in the amount of \$2,500 at the 2018 annual meeting. Supervisor Gondeck reported that cities in Benton County are paying fifty cents per resident, and Benton County townships are paying \$1.00 per resident for these services. Chairman Waytashek noted that Watab Township has not seen any benefit from this program. Voting in favor of the motion were Supervisor Gondeck and Chairman Waytashek. Supervisor Johnson opposed the motion. Motion carried. Supervisor Gondeck suggested, and Supervisor Johnson will follow up with scheduling John Uphoff, Benton County Economic Partnership Executive Director, for a presentation at a future Township meeting.

Township Road Improvements Inspector Proposal

Watab Township resident Lloyd Erdmann submitted a 2019 road improvements inspector proposal in the amount of \$50 per hour. A motion was made by Supervisor Gondeck to accept the proposal of Lloyd's Contracting, Incorporated to fulfill Township road improvement inspector duties for 2019. Supervisor Johnson offered an amendment requesting two additional quotes for this service. Supervisor Gondeck withdrew his motion and agreed to obtain two additional quotes.

Proposed 2019 Levy Recommendation

Consideration of the recommendation was tabled at this time.

Lyon's Sheet Metal Quote

Supervisor Gondeck provided information on a quote from Lyon's Sheet Metal in the amount of \$7,300 to convert Township boilers to gas. There was no action at this time.

DISCUSSION TOPICS

Schedule Workday for Development of 2019 Township Newsletter

It was decided to schedule a 2019 Township Newsletter work day for Tuesday, February 12, 2019, beginning at ten o'clock a.m. at the conclusion of the nine o'clock a.m. closed meeting in the Township's conference room. Deadline for Newsletter copy is Friday, February 15, 2019.

Schedule Workday to Set 2019 Budget

This task is expected to be accomplished at tonight's meeting.

Annual March Meeting Agenda

It is hoped this can be discussed at the February 12, 2019 work session.

DISCUSSION TOPICS (continued)

Township Assets

Supervisor Johnson reported that Saldana Excavating & Aggregates, Incorporated, can deliver the materials in question. Chairman Waytashek recommended that we wait until snow recedes and then deliver to the Townhall for use at Ferry Point Road. Supervisor Gondeck made known that the Township road sign inventory is an asset managed and maintained by Township supervisors for less than \$100 annually.

REPORTS TO AND FROM BOARD

Supervisors provided information on the following:

- A. February 21 BCAT meeting at Watab Town Hall – Supervisor Gondeck will provide refreshments.
- B. Lake Andrew – Supervisor Gondeck reported it meets MPCA requirements
- C. Extension Meeting – Supervisor Johnson
- D. Storm Water Inspections – Supervisor Gondeck
- E. Website Layout – Chairman Waytashek

Information from the Minnesota Department of Agriculture regarding a Detroit Lakes regional meeting addressing ash borer management strategies was distributed. Chairman Waytashek plans to attend the February 27 meeting at his own expense.

Supervisor Johnson reported on a recent meeting of the Rice Park Steering Committee.

Information on County Road 55 from Gordon's Bridge to Rice City limits was shared.

Chairman Waytashek will obtain clarification of information for a variance consideration request to share with Board members.

CITIZENS' INPUT

Paul Wippler was thanked for all his efforts during the clerk's health episode.

ADJOURNMENT

With no further business appearing before the Board, a motion was made by Chairman Waytashek, seconded by Supervisor Johnson, and carried adjourning the meeting at 8:45 p.m.

Respectfully submitted,

Respectfully accepted,

Jon L. Hull
Watab Township Clerk

Todd B. Waytashek
Watab Township Chairman

