

Watab Township Supervisors' Meeting  
November 13, 2018

(NOTE: The meeting date was delayed one week due to November elections.)

REGULAR MONTHLY MEETING MINUTES

A regular monthly Watab Township supervisors' meeting was called to order by Chairman Waytashek at seven o'clock p.m. in the Watab Township Hall.

Those present offered allegiance to the flag of the United States of America.

ROLL CALL

The presence of veterans Bill Lindner, Ray Thompson, and Todd Waytashek was noted with respect for and appreciation of their service to the country.

Board supervisors present were Craig Gondeck, Julie Johnson, and Todd Waytashek. Others present included Clerk Jon Hull, Treasurer Deborah O'Keefe, Watab Township Road Construction Manager Lloyd Erdmann, Bogart, Pederson & Associates Representative Nick Anderson; and guests Mike Burton, Brian Erdmann, Doug Harden, Terry Jacobs, Jason Krueger, Bill Lindner, Ed Popp, Bob Raveling, Kevin Reiter, Sandra Saldana, Jessica Storkamp, Lisa Terres, Ray Thompson, Paul Wippler, Robin Wollak, and Steve Wollak.

APPROVAL OF AGENDA

A motion was made by Supervisor Gondeck, seconded by Supervisor Johnson, and carried approving an amended agenda with the addition of road standards as an "Action Item."

APPROVAL OF MINUTES

A motion was made by Supervisor Gondeck, seconded by Supervisor Johnson, and carried approving minutes of October 2, 2018, as amended.

TREASURER'S REPORTS

Treasurer O'Keefe presented information indicating a total of \$401,330.21 in the checking and money market accounts as of November 13, 2018. A motion was made by Supervisor Gondeck, seconded by Supervisor Johnson, and carried accepting this report.

A motion was made by Supervisor Gondeck, seconded by Supervisor Johnson, and carried authorizing withdrawal of certificates of deposit as needed to cover Township expenses.

A motion was made by Supervisor Gondeck, seconded by Supervisor Johnson, and carried approving payment of monthly bills and withdrawal of funds for the same in the amount of \$197,647.96 in claims and \$3,651.32 for payroll.

## CITIZENS' INPUT

Jason Krueger, a Watab Township resident, offered thanks and appreciation for the November 6 mid-term election day tasks completed by Watab election poll workers.

Rick Kampa from Sherburne County offered comments on the dispute of property lines surveyed in and around Sharon Place in Watab Township. Also offering observations were Bill Lindner, Sandy Brand, John Polcher, and Lisa Terres. Several supervisors, along with Township Road Construction Manager Erdmann shared historical information regarding the situation. It appears the property section marker may be at the bottom of Little Rock Lake. Supervisor Johnson will confer with Road Construction Manager Erdmann and investigate the matter.

Lisa Terres, a Sharon Place resident, posed questions about compost site authorization in her neighborhood. Supervisor Gondeck will meet with Benton County officials to obtain additional information to address the situation.

## ACTION ITEMS

### Approval of 2019-2020 Road Repair Plans

Following information offered by Road Construction Manager Erdmann and Bogart & Pederson Associates Representative Anderson, a motion was made by Supervisor Waytashek, seconded by Supervisor Johnson, and carried authorizing road repair plans to begin for Frost Road, 85<sup>th</sup> Street west of Highway 10, and Burton Court.

Nick Anderson reported on the estimates obtained for soil borings at Frost Road, 85<sup>th</sup> Street west of Highway 10, Burton Place, Burton Court, West Lake Court, West Lake Road, and Issac Road. He will e-mail that information to the Township.

A motion was made by Supervisor Johnson, seconded by Supervisor Gondeck, and carried authorizing a 95<sup>th</sup> and 85<sup>th</sup> Street change order addressing the addition of a wear course, adding topsoil to tie things together, and some milling of pavement ends with Knife River in the amount of \$101,398.16.

A motion was made by Supervisor Gondeck, seconded by Supervisor Johnson, and carried adopting road standards as recently developed by Bogart & Pederson Associates and to submit to Township attorneys for assistance in updating development specifications.

### Signing of 2019 Rice Fire Contract

Chairman Waytashek and Clerk Hull were authorized to sign the 2019 fire/medical/rescue services contract with the City of Rice.

## DISCUSSION TOPICS

### Restructuring of Township Web Page

Chairman Waytashek suggested that Supervisors research building the actual webpage themselves and confer with each other for ideas. Supervisor Johnson will investigate the City of St. Joseph's webpage and report back.

## DISCUSSION TOPICS (continued)

### Annual Newsletter Articles and Ads

This opportunity for local businesses and service organizations has had some degree of success in the past. It will be explored by several Supervisors.

Topics to be considered for inclusion in the annual newsletter include (but are not limited to):

- A. building/right of entry permits
- B. road construction update
- C. neighborhood watch groups
- D. building usage
- E. financial information

These articles should be "printer ready" no later than February of 2019.

### Video-Taping of Township Supervisors' Meetings

Additional information is needed on the possibility that an ordinance (or regulation resolution) would be required before such a project is formally considered.

### Ten-Year Road Plan

Discussion of the plan is tabled at this time.

### Accounting of Township Assets

Also tabled at this time is the discussion of township asset accounting.

### Fire/Medical/Rescue Calls from Fire District I

Supervisors are requesting a report on the number of calls made and the number of calls for which payment was received.

THE MEETING RECESSED FOR FIVE MINUTES TO PROVIDE DUPLICATION OF THE CHANGE ORDER SUBMITTED BY BOGART, PEDERSON, AND ASSOCIATES.

## REPORTS TO AND FROM BOARD

### Graber Letter

Former Township Treasurer Maureen Graber is notifying supervisors that she will no longer be volunteering to tend to the Township hall gardens or the native prairie site across from the parking lot. However, as a Benton County Extension Master Gardener volunteer, she will be more than happy to advise on the maintenance of that area in the future. On behalf of the Township many thanks to you, Maureen, for your attention and efforts with these projects. Supervisor Johnson has volunteered to assume these responsibilities.

### Hemlock Road Update

A brief history was provided by Supervisor Gondeck, in particular, setback information. Benton County Sheriff Heck has been consulted. A motion was made by Supervisor Johnson, seconded by Supervisor Waytashek, and carried authorizing the establishment of a "NO ITEMS FOR SALE" sign in an appropriate location.

## REPORTS TO AND FROM BOARD (continued)

### Ferry Point Cul-de-Sac

Water is collecting in several areas, and school buses are prevented from using this part of the roadway. Two quotes have been obtained to provide relief of the situation in the form of crushed concrete. A motion was made by Supervisor Gondeck, seconded by Supervisor Johnson, and carried authorizing Rice Contracting and Development Service to provide this service at a cost of \$600.

### Recent Mid-Term Election Report

Clerk Hull and Treasurer O'Keefe reported on specifics of the election held last Tuesday, November 6. The efforts of Benton County officials and an election staff of thirteen trained judges were acknowledged. A total of 1,392 registered Watab Township residents cast their votes for a 68% turnout. In addition, 91 new voters were registered.

### Ceiling Insulation Update

It has been noted the town hall is in need of replacing its ceiling insulation. Two quotes have been received for this project, one involving a blown cellular material and the other fiberglass. A motion was made by Supervisor Johnson, seconded by Supervisor Gondeck, and carried authorizing procedure with the project following a budget report and at a time when funds are available.

### CARE Donation Request

Chairman Waytashek has received a donation request from this group. It has been advised to present this request at the Township's annual March meeting.

### Right-of-Entry Permit Update

Supervisor Gondeck offered "kudos" to Xcel Energy, Benton Cable & Communications, and East Central Electric for their respect and consideration when working with the property of others.

### Little Rock Lake Association Donation

Donated labor will be paid out of SCORE grant funds. There is much optimism the 2019 drawdown will be successful.

### Road Issues

- A. update on 15<sup>th</sup> Avenue NW – need for overlay; 129 cars daily
- B. Shoestring Loop repairs – good
- C. Lakewood Shores Road – Supervisor Waytashek will check

### Payment of Bounty Authorized

A motion was made by Supervisor Johnson, seconded by Supervisor Gondeck, and carried authorizing payment of \$69.00 for 23 pair of gopher feet.

### Building Code Elimination

Supervisor Gondeck explained his opposition to this suggestion.

#### CITIZENS' INPUT

Comments and concerns were heard from the following:

- A. Mike Burton – fees
- B. Paul Wippler – Ferry Point cul-de-sac; duplication of County services;  
Little Rock Lake Association donation
- C. Ray Thompson – insulation replacement; horn on “quiet zones;” commercial  
taxation; cost of road repairs vs. benefits;
- D. Jason Krueger – percentage of fines received monthly
- E. Jessica Storkamp – operation of bobcat; conflict of interest resolution
- F. Myron Wilson – condition of Shoestring Loop; provider numbers

#### NOVEMBER WORK PLANS

Supervisors will be involved with:

- A. MS4 (Municipal Separate Storm Sewer System) activities
- B. Pine trees on Ideal Road
- C. Sharon Place
- D. West Lake Road trees
- E. Computer maintenance
- F. Lake Andrew road conditions, septic system (Legal counsel has advised not  
to be involved until Township assumes the roads as approved by engineers’  
advice two years after completion.)

#### ADJOURNMENT

With no further business appearing before the Board, a motion was made by Supervisor Gondeck, seconded by Supervisor Johnson, and carried adjourning the meeting at 9:10 p.m.

Respectfully submitted,

Jon L. Hull  
Watab Township Clerk

Respectfully accepted,

Todd B. Waytashek  
Watab Township Chairman