

Watab Town Supervisors' Meeting  
May 1, 2018  
**REGULAR MEETING MINUTES**

A regular monthly meeting was called to order by Chairman Waytashek at seven o'clock p.m. in the Watab Township Town Hall.

Those present offered allegiance to the United States of America Flag.

**ROLL CALL**

Supervisors present included Craig Gondeck, Julie Johnson, and Todd Waytashek. Others present included Clerk Jon Hull, Treasurer Deborah O'Keefe, and guests Nicholas Anderson (Bogart, Pederson, & Associates), Natasha Barber (Sauk Rapids Herald), Sammie Braswell, Mike Burton, Drew Elness, Brian Erdman, Chuck Ertl, Cooper Gehrman, Jennifer Gehrman, Tom Gill, Doug Harden, David Johnson, Noel Johnson, Terry Knapek, Tom Kubat, Julie Menken, Jason Miller, Jeff Samler, Lynn Samler, Jessica Storkamp, Robin Wollak, and Steve Wollak.

**APPROVAL OF AGENDA**

A motion was made by Gondeck, seconded by Johnson, and unanimously carried approving the agenda as presented with a signage and driveway permit report added.

**ANNUAL MS4 (Municipal Separate Storm Sewer System) Report**

Supervisor Gondeck provided information on the township's Municipal Separate Storm Sewer System activities. This included permits issued, a major violation, inservice training, guidance by the Minnesota Pollution Control Agency and kudos to past efforts of former township clerk Pat Spence. He reported that the township's program is considered a model throughout the State. Currently, Supervisor Waytashek is in charge of MS4 township activities.

**APPROVAL OF MINUTES**

A motion was made by Supervisor Gondeck, seconded by Supervisor Johnson, and unanimously carried approving minutes of March 9, March 26, and April 10, 2018 as presented, and minutes of April 3, 2018, as amended.

**TREASURER'S REPORT**

A motion was made by Supervisor Johnson, seconded by Supervisor Gondeck, and unanimously carried accepting the monthly treasurer's report as presented by Treasurer O'Keefe.

**APPROVAL OF MONTHLY CLAIMS AND WITHDRAWAL OF NECESSARY FUNDS**

A motion was made by Supervisor Gondeck, seconded by Supervisor Johnson, and unanimously carried approving the payment of \$31,199.67 in monthly claims, as requested, with the exception of the claim of A/VX, Incorporated, pending satisfactory performance of the sound system installed on May 1, 2018.

There was no citizen input at this time.

## OLD BUSINESS

### A. Rules for Input and Discussion

Chairman Waytashek discussed the need for and presented rules for public input at regularly scheduled township Board meetings. They included:

1. Wait for Board Chair acknowledgement before speaking
2. If possible, offer a solution to the problem being addressed
3. Stick to the topic being discussed
4. Do not interrupt the speaker
5. No name calling
6. If providing data, include source of that information
7. Avoid emotional involvement and responses
8. No personal attacks

In the event meeting participants choose not to abide by these rules, the following will take place:

The first violation of these rules will result in a reminder of them.

The second violation will involve a warning of exclusion.

The third violation will be removal from the meeting.

The fourth violation will result in exclusion from further attendance at Board meetings.

Meeting participants were reminded that civility and common respect are the expected behaviors to enable the successful operation of the township.

### B. Snowplowing Issues

Several areas of inadequate or damage to property that snowplowing caused were identified. Road surfaces affected by these operations will be addressed during the annual spring road tour.

### C. Public Address System

Supervisor Johnson reported on the town hall public address system that had been installed earlier that in day. As to be expected, there are a few "glitches" that will be addressed by A/VX technicians in the coming days.

### D. Emergency Services

Sandra Saldana reported that a meeting has yet to be scheduled by the City of Rice. Supervisors Gondeck and Johnson both indicated that Sauk Rapids fire officials are not supportive of developing a Watab substation.

### E. Building Security

Supervisor Johnson will investigate available camera equipment and subsequent costs for the Board to consider.

### F. Iten Court Road Tree/Debris Clean-Up

Supervisor Johnson reported the "debris" was actually frozen soil that will require different equipment for clean-up.

### G. Lake Andrew Neighborhood Roads

The Lake Andrew neighborhood development agreement between Scott P. Jarnot Development, LLC and Watab Township executed in January of 2007 was available for review and comment. Supervisor Johnson had requested this be on this meeting's agenda and invited current residents to offer their observations and experiences, which several of them did. Also offering information was Jason Miller, who is the listing agent for the Lake Andrew development. Mr. Jarnot was out of town and not able to participate in the meeting. Supervisors will seek legal advice and guidance as they proceed with further action in the process of dealing with uncompleted infrastructure within the Lake Andrew housing development.

NEW BUSINESS

A. Noise Complaint Coming from 85<sup>th</sup> Street NW

Homeowners in this neighborhood have raised concerns about excessive noise arising from this address. While the township has no ordinance addressing noise in residential areas, one of the supervisors will be in contact with homeowners at this address.

B. Township Ditch Mowing and Brush Cutting Contract

A copy of last year's ditch mowing and brush cutting contract was available to review. Board supervisors will consider quotes submitted at its June 5 meeting.

C. Snowplowing Contract Discussion

A copy of last year's snowplowing contract was available to review. Official action on the document and call for quotes will be considered at a later Board meeting.

D. Road Tour Coordination

Supervisors and township officers will meet at eight o'clock a.m. Monday, May 7, 2018 to conduct their annual spring township road tour.

E. Communications, Board Member Reports, May Work Plan

1. A Board of Adjustment and Equalization Report received from Benton County was reviewed.
2. Supervisor Waytashek and Clerk Hull reported on the April 19 MAT Legal Short Course experience.
3. It was determined that a preconstruction meeting should be scheduled before work begins on 85<sup>th</sup> and 95<sup>th</sup> streets projects.
4. Supervisors discussed the possibility of hiring a road construction project manager. Additional information will be solicited and shared at a later date.
5. Supervisor Johnson has graciously volunteered to maintain the township's Facebook page. She and Clerk Hull will develop a building usage calendar for the Facebook and the township's web site.

F. Repair of Township Road Potholes

After some discussion, a motion was made by Gondeck and seconded by Waytashek to continue the practice of repairing potholes on township roads by township Supervisors. Voting against the motion was Supervisor Johnson. Motion carried.

There was no additional public input.

ADJOURNMENT

The meeting adjourned at nine o'clock p.m.

Respectfully submitted by

Jon L. Hull  
Watab Township Clerk

Respectfully accepted by

Todd B. Waytashek  
Watab Township Board Chairman